**M&M Question Eight Outline Template Compliance**

1a. Medical issue(s) captured as identified by specific case(s) selected:

* H&P findings
* Signs/Symptoms
* Undesirable outcome

2b. Outline of discussion

* What happened? Event(s) that lead up, during, and post undesirable outcome
* Identified Processes/policies/communication/other inputs that attributed to undesirable outcome

2c. Educational take-away

* How can we avoid this from happening again?
  + Do we have a plan to mitigate similar undesirable outcome(s)
* Process to follow-up